



*24 February 1964*

**MEMORANDUM FOR:** Deputy Director of Logistics

**SUBJECT :** Shipment of Agency Material

**REFERENCE :** Study submitted to the Director of Logistics by memorandum from Chief, Planning Staff, OL, subject as above, dated 14 February 1964

1. Although exception can be taken to several areas in the Planning Staff study, we concur with its basic intent. The findings and recommendations made in this study are quite similar to those developed in a corollary Transportation Division study, a copy of which is attached. In both studies the procedures required for FIFO were found to be the major source of the vast volume of paper work which has handicapped the smooth operation of the requisition-shipping cycle. Both papers further state that an improvement in this condition has resulted through modification of the FIFO concept.

2. Three major areas of joint interest which we desire to qualify follow:

a. We do not agree that the entire Cargo Branch should be moved to the Depot. A considerable, and critical, part of Cargo Branch responsibilities will continue to be concerned with transportation functions not involving Depot. For this reason the major group of Cargo Branch personnel must be physically located with the Transportation Division. We do agree that a transportation section should exist at the Depot, staffed in accordance with the organization chart shown on Attachment II to our study. This section would remain in a tenant status and would require separate office space.

b. During the past six weeks the Depot has organized and tested a special planning group charged with responsibility for consolidating requisition line items prior to packing. In consideration of the improvement made in this area we now are prepared to provide a qualified transportation officer to act as technical advisor to the special planning group in the consolidation of shipments.

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**SUBJECT: Shipment of Agency Materiel**

c. Each shipment of ammunition requires sign-off by an ordnance officer and this individual should be in daily, personal liaison with the Depot Transportation Section. We feel, therefore, that a qualified Supply Division ordnance officer should be located at the Depot.

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Chief, Transportation Division

**Attachment:**  
**As stated**